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1. Purpose

To detail the process to follow when Stop Sampling Procedures apply on an orchard.

2. Scope

All orchards where stop sampling applies.

3. References

Eurofins BOP Health and Safety Policy
Health and Safety on Orchards (External Reference)
Hazard (Risk) Register: Travel/Orchard Sampling
Health and Safety Seasonal Overview

4. Orchard Sampling – Stop Sampling procedures

The following procedure will be followed when Eurofins BOP determines that an orchard is not safe to sample due to unmitigated health and safety risks. The circumstances in which this process will apply are defined in the document Health and Safety on Orchards (External Reference).

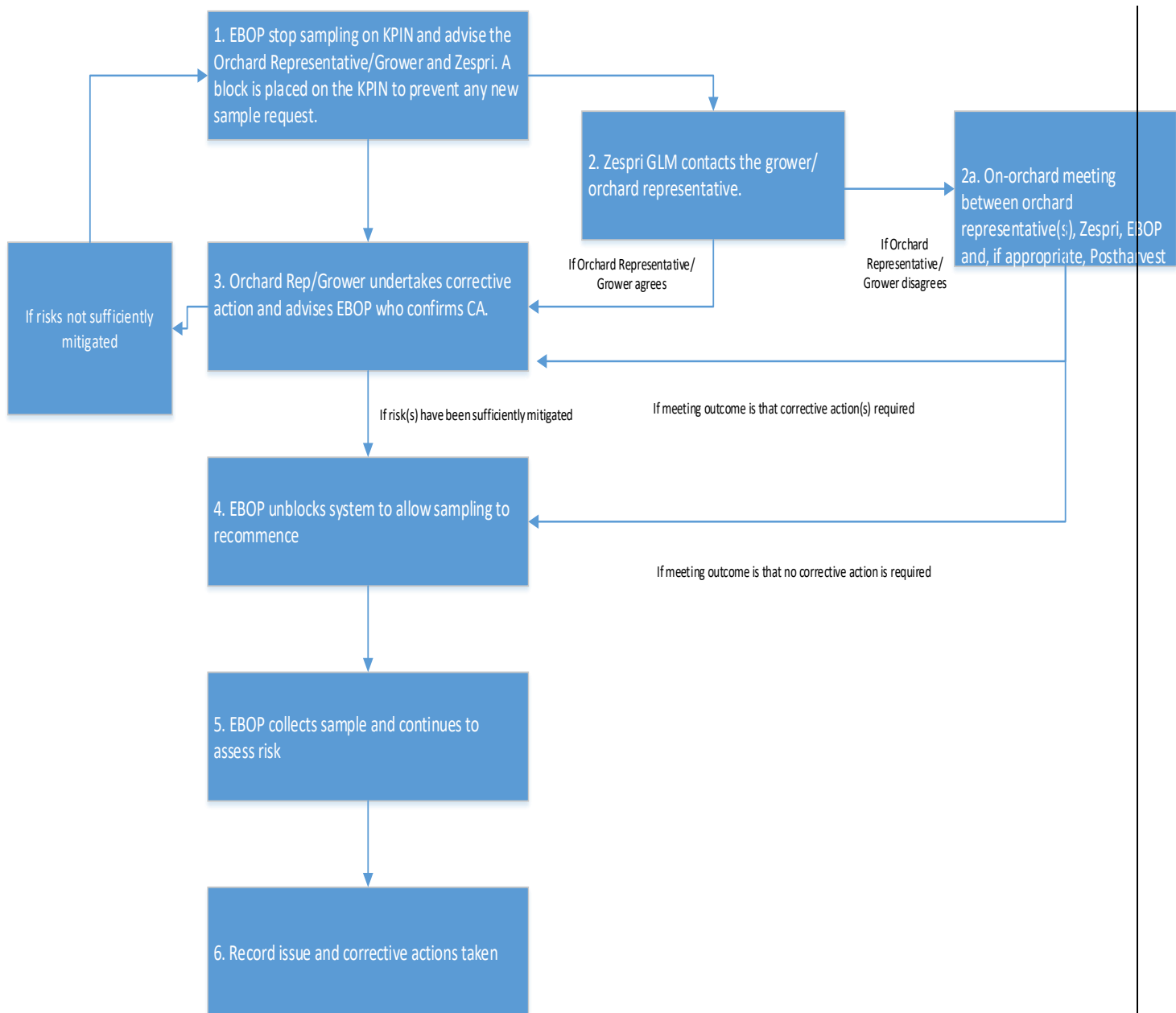
1. Eurofins BOP determines that an orchard will not be sampled due to unmitigated health and safety risks. The sampler requestor, orchard representative and Zespri are advised and the orchard representative is asked to initiate the corrective action. Eurofins BOP will prevent samples being requested against the KPIN within their internal system. Go to step 2 and step 3.



2. Zespri grower liaison manager contacts the orchard representative to ensure they understand the Eurofins BOP feedback and will undertake corrective action. If the orchard representative will undertake corrective action go to step 3, otherwise go to step 2a.
 - a. If the orchard representative disagrees with the Eurofins BOP feedback they can request an on-orchard meeting with Zespri, Eurofins BOP and their postharvest company to review the Eurofins BOP feedback. If the outcome of this meeting is that corrective action needs to be undertaken, go to step 3. If the outcome of the meeting is that no corrective action needs to be undertaken, go to step 5.
3. The orchard representative/grower undertakes corrective action and advises Eurofins BOP that the corrective action has been carried out. This may require photo confirmation or a site visit by Eurofins BOP. Go to step 4.
4. Eurofins BOP will then allow a sample request to be made in the system. Go to step 5.
5. Once sampling recommences and confirmation of the corrective action received and if no other or new issues have been identified, the sampler will carry out their sampling function in line with standard operating procedures and will continue to dynamically assess orchard safety. If the corrective action(s) have not been carried out, return to step 1 above.
6. The stop sampling action points will be tracked and documented in Eurofins BOP JIRA issue tracking system.




5. Process Flowchart





6. Approvals

Name	Company	Title	Signature	Date
Floris Van Rhyn	Eurofins	Business Unit Manager		20 November 2017